

INSTRUCTIONS FOR AUTHORS OF POSTER ABSTRACTS USING MICROSOFT WORD

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ABSTRACT

This set of instructions for producing a proceedings poster abstract for the 2009 Winter Simulation Conference (WSC) with Word also serves as a sample file that you can edit to produce your submission. Please follow the guidelines herein when preparing your abstract. Failure to do so may result in a paper being rejected, returned for appropriate revision, or edited without your knowledge.

REQUIREMENTS

The easiest way to create your abstract that complies with the requirements is to edit this file. Simply replace the text of the title, authors and abstract, and delete this section.

If you are a plenary presenter, then please also include an author biography section. The section heading is “**AUTHOR BIOGRAPHY**” or “**AUTHOR BIOGRAPHIES**” as the case may be, and is unnumbered. The heading is centered, just like the heading of the abstract and this section.

Your abstract should be at most 150 words. Since abstracts will also appear in the final program, the length limit of 150 words for each abstract will be strictly enforced. The abstract should consist of a single paragraph, and it should not contain references or mathematical symbols. Do not include a list of keywords as they are not used in WSC proceedings. Your abstract will look the same as the first page of a proceedings paper, except that the abstract is centered within a single column. The paper size, margins, and fonts are the same as in a proceedings paper. The formatting of author information should also be the same as in papers. See the instructions for authors of papers using Microsoft Word for examples of how to format author names.